

Delegated Decision Notice


This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000 Sits under previous key decision	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Martin Farrington, Director of City Development		
Contact person:	Phil Cole, Head of Funding Programmes and Business Support	Telephone number: 0113 378 7872	
Subject²:	Digital Enterprise UK Shared Prosperity Fund (SPF) Grant Agreement		
Decision details³:	What decision has been taken?		
	The Chief Officer, Culture and Economy has: <ul style="list-style-type: none"> a) Authorised Leeds City Council to enter into a UKSPF Grant Agreement with West Yorkshire Combined Authority (WYCA) for £4,676,147 over the period 1st July 2023 to the 31st March 2025. b) Authorised the Council to sign, seal and return the Grant Agreement to WYCA's legal team. 		
	A brief statement of the reasons for the decision This decision is subsequent to the previous Executive Board key decision of 15 th March 2023 to authorise the signing of this Funding Agreement published at : Minutes Template (leeds.gov.uk)		
Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision. The agreement covers the period 1st July 2023 to the 31 st March 2025 .There are no alternative funding streams which would enable the Council to continue to provide digital investment support on this scale to small/medium sized enterprises.			

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Affected wards:	None		
Details of consultation undertaken⁴:	This decision is subsequent to the previous Executive Board key decision of 15 th March 2023 to authorise the signing of this Funding Agreement published at : Minutes Template (leeds.gov.uk)		
	Ward Councillors		
	Chief Digital and Information Officer ⁵		
	Chief Asset Management and Regeneration Officer ⁶		
	Others		
Implementation	Officer accountable, and proposed timescales for implementation <ul style="list-style-type: none"> • Phil Cole, Head of Funding Programmes and Business Support • Implementation will happen as soon as this approval is in place 		
List of Forthcoming Key Decisions⁷	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	X No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰ Eve Roodhouse, Chief Officer Culture and Economy		
	Signature 	Date 6 April 2023	

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.

